Information for Reception Starters



FAIRFIELD ROAD PRIMARY SCHOOL

Together **E**veryone **A**chieves **M**ore

Welcome to Fairfield Road Primary School

This presentation aims to provide an introduction to life in Reception at Fairfield Road Primary School and will include initial information which we hope you will find useful.

At the end of this presentation, time will be given for you to visit the Reception classrooms and staff will be available to answer any questions you may have.

Our Class Dojo pages will be kept up to date with the latest news and events so please ensure your notifications are turned on.

Meet the Team

The Senior Leadership Team



Mr Stephenson

Headteacher



Miss Docherty

Deputy Headteacher



Miss Taylor

Deputy Headteacher

Meet the Team



Mrs Smallman

SENDCO



Mrs Deakin

Attendance Champion & Office Manager



Miss Hughes

EYFS Lead & Class Teacher



Miss Burns

Class Teacher

The School Day

All school doors open from 8.45am and close promptly at 8.55am for morning registration.

Please note if you arrive after 8.55am and there is no staff member on the gate, you will need to take your child to the main entrance and sign them in using the sign in machine.

The school day ends at 3.15pm.

Our term dates and school holidays can be found on the school website under ‘About Our School’.

https://www.fairfieldroad.tameside.sch.uk/term-dates-2/

Drop Off

- Children are encouraged to come into school independently.
- A member of the Reception team will be at the gate each morning to greet the children and take any messages.
- Once inside, the children will be supported to put their belongings away in the cloakroom and check in for the day.
- They will then go into the classroom and take part in a quiet carpet activity before the teacher takes the register and the school day begins.



Collection

- The children will walk as a class to the gate and line up until their name is called.
- Parents are asked to wait in the playground on the other side of the fence.
- Please avoid calling out to your child or encouraging them to leave the line, as we need to ensure each child is safely handed over to the correct adult.
- When collecting your child, please stand back from the gate to allow staff to see all parents/carers clearly.
- If you wish to speak to a member of staff, please wait until all children have been collected.
- Children will only be released to someone with permission to collect them. If someone different will be collecting your children, please let us know in advance.

Please note that we do not always see Dojo messages during the school day, so we kindly ask you to avoid using this for same day collection arrangements.

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RSB *exit*

RSB + RLH *entrance*
RLH *exit*

Breakfast and After School Club

Fairfield Road does not provide before or after school childcare. However, Fairfield Education and Childcare, located in the Community Centre on Grove Street, is an independent business (not affiliated with school) that supports many of our parents with childcare.

Before school care is available from 7.45am.

After school care runs until 5.30pm.

For more information and prices, please contact the managers directly on 07578 435686 or 07809 895414.

Our Uniform

At Fairfield Road, all children wear a school uniform. This consists of:





- A navy blue jumper or cardigan with the school logo
- A green polo shirt either plain or with the school logo
- Grey trousers, skirt or pinafore
- Plain black school shoes with a sensible grip and no logos. Children must be able to get these on and off themselves so we recommend Velcro fastenings until your child can independently tie their laces.
- Black, grey or white socks
- Black or grey tights
- In the summer term, the children may wear a white and green gingham dress or grey shorts.

Please ensure that all items of clothing are clearly labelled with your child's name.

Our full uniform policy, including information on where to purchase items, can be found here: *https://www.fairfieldroad.tameside.sch.uk/policies/*

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PE Kit

Children will take part in a weekly PE session led by our specialist PE coach.

For PE your child will need:



-Navy blue shorts

-White t-shirt (with or without the school logo)

-Black trainers

Please ensure all items are clearly labelled with your child's name and sent into school in a labelled bag.

PE kits will be sent home at the end of each half term for washing.

What else will my child need?

- A book bag - There are two different styles available. We recommend Velcro fastenings as opposed to the twist-locks as they are easier for young children to manage independently. **Please no backpacks.**

- A bag of spare clothes, including socks and underwear, to be kept in school in case of accidents.

- A pair of wellies, clearly labelled with your child's name.





Lunch

For lunch, your child can either bring a packed lunch from home or have a school dinner.

All children eat in the canteen first, then play outside. They are supervised throughout by lunchtime supervisors.

School Dinners

- A variety of options, including a vegetarian choice, are available daily. Menus are shared on Class Dojo each term.
- School dinners are free for children in Reception.
- Please ensure Arbor is completed in full with any dietary needs e.g. vegetarian, no beef etc.

Packed Lunches

- Packed lunches should be healthy and follow our 'Food Policy' which can be found here: https://www.fairfieldroad.tameside.sch.uk/policies/.
- Only one treat item to be included e.g. a packet of crisps or a biscuit.
- Fizzy drinks, sweets, and chocolate are not allowed.

Food and Drink

Snacks: Children are provided with a healthy snack each day, usually a piece of fruit. You do not need to send any additional snacks.

Drinks: Fairfield Road provides each child with a personalised water bottle and the children have continuous access to water throughout the day. Milk is also available to all children who would like it.

Birthday Ideas

Children often like to celebrate their birthdays in school however as a healthy school, we kindly ask that sweets, cake or chocolate are not brought in. If you'd like to mark the occasion, you could consider donating a book to our class library or bringing in small items like raisins, bubbles, or pencils to share.





Medical Information and Emergency Contacts

It is important that we are aware of your child's medical background, including any allergies and medical conditions such as asthma and eczema. If your child does have any allergies or medical conditions, please share this information with the Reception team to ensure that we can advise on the next steps.

Children can sometimes suddenly become unwell whilst at school and therefore it is important that we know we can contact you or another adult (relative or friend) at all times. You will be asked to name at least two emergency contacts for your child that we can contact if we are unable to reach you. It is useful if your emergency contact lives near school.

Please ensure that school is kept up to date with your contact details and those of your emergency contacts.

Medicine

At Fairfield Road, we will only administer prescribed medicine where the dosage requirement is four times a day or more.

All medication must be clearly labelled with your child's name and be in the original packaging.

We will not administer non-prescription medicines (e.g. Calpol). If your child needs non-prescription medicines during the school day, it must be administered by a parent or carer.

If you need a member of staff to administer prescribed medication, you **must** visit the school office to complete the necessary paperwork.

Medical Tracker

All parents/carers will be signed up to *Medical Tracker, a* school-based system we use to record any accidents or injuries that occur during the school day.

We also use *Medical Tracker* to record any intimate care provided (e.g. following a toileting accident) and any medication administered at school (e.g. inhalers).

You will receive a notification via email if your child has had a minor injury (e.g. a bump or scrape).

In the case of a serious injury or emergency, we will contact you immediately by telephone, so it is essential that your contact details are always kept up to date.

medicaltracker

SEND Support at Fairfield Road.

- We understand that some children may need extra support during their time at school. This could relate to learning, social and emotional development, or physical/medical needs.
- Mrs Smallman, our SENDCo, ensures pupils with SEND get the support they need to thrive.
- If you have any concerns about your child's development, please speak to their class teacher first. They will work with Mrs Smallman to decide the best next steps.
- More information is available in our SEND Information Report on the school website - https://www.fairfieldroad.tameside.sch.uk/send-information-report/



Attendance

Parents and carers are expected to ensure their child attends school every day and on time. Good attendance helps establish positive routines and supports both academic and social development.

If your child is unable to attend school, you must call the school office by 8:50am to report their absence.

Where possible, appointments should be made outside of the school day, and any appointment evidence should be provided to the school office.

Absence for religious observance will be authorised, but you must inform the school in advance.

If you are planning a term time absence this must be requested by email and more information on this can be found in our 'Attendance Policy' here:

https://www.fairfieldroad.tameside.sch.uk/policies/

Parents as Partners

We recognise the vital role parents and carers play in a child's development. At Fairfield Road, we offer a range of opportunities for families to stay involved in their child's education and track their progress, including:

- Twice-yearly Parents' Evenings
- An 'End of Year' written report
- Regular updates on Class Dojo showcasing learning in the classroom
- Half-termly overviews outlining what your child will be learning
- Parent workshops explaining how we teach key skills, so you can support learning at home
- 'Proud Posts' shared via Class Dojo to celebrate achievements

Class Dojo

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At Fairfield Road, we use Class Dojo for three main purposes:

1. Awarding Dojos - All staff can award Dojos for positive behaviour. When children earn a certain number of Dojos, they receive a badge to celebrate their efforts and achievements.

2.Communication with Parents/Carers - We use the 'Class Story' feature to share updates about what the children have been learning, as well as to inform you of upcoming events. There is also the option to send direct messages, which should be used sparingly and only for minor queries.

3.Portfolio - Each child has a personal Dojo Portfolio where we can upload photos and videos linked to their individual progress. These can only be viewed by that child's parents/carers.

Please do not use Class Dojo to report absences or to message about urgent or serious issues. In these cases, it is always better to telephone the school office so a member of staff can speak with you directly or arrange a meeting or phone call.

Please note: Teachers will do their best to respond to messages promptly. However, school life can be very busy, and there may be occasional delays. Messages sent after the end of the school day will not be responded to until the next working day. For anything urgent, please contact the school office directly.

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NFER Reception Baseline Assessment
Practical and child-friendly

Baseline Assessment

The Baseline Assessment is a statutory national assessment for all Reception children. It covers Literacy, Communication and Language, and Maths through short, practical activities completed one-to-one with the teacher.

Children will not know they are being assessed, and no preparation is needed, so please don't worry!

The assessment helps measure progress from the start of Reception to the end of Year 6. You will receive a summary of your child's results during the Autumn Term.

More information about the Baseline can be found here:
https://www.fairfieldroad.tameside.sch.uk/early-years-foundation-stage/

Transition into Reception

July – Taster Sessions

We will be offering taster sessions for all children in July and details of this can be found in your letter. For children who are new to Fairfield Road and haven't attended our Nursery, we ask that parents and carers stay with their child for this session.

September

In September, in order to ensure a smooth transition into school, all children will attend for **half day** on **Wednesday 3rd September** – times for this can be found in your letter and is personalised to each child. We appreciate your support with this to ensure we can settle your children and begin to build relationships.

All children will start full time on **Thursday 4th September.**

Getting Reception Ready

Here are some important skills that will help you child settle confidently into Reception:

- I can manage my toileting needs independently.
- I can wipe my nose when needed.
- I know when and how to wash my hands .
- I can take my shoes off and put them back on.
- I can use a knife and fork or open packets and containers in my lunchbox.
- I can recognise my name.
- I know I can ask my teachers for help if I need it.
- I have a good bedtime routine so I am well-rested for school.
- I am confident to spend time away from my main caregivers.
- I can sit and listen for a few minutes.
- I can share toys and take turns.

The School Nurse Team

We're pleased to have the school nurse team with us today to talk about how you can help get your child ready for starting Reception. She'll be sharing some useful tips and information. After the session, she'll be available to answer any questions if you'd like to have a chat with her.

We hope this presentation has been useful. Should you have any questions, please feel free to speak to a member of staff.

We aim to ensure your child's experience at Fairfield is a happy and rewarding one.

We look forward to working with you all.